



POLICY NO. CCPL-IMS-P-01

WORK HEALTH & SAFETY POLICY

Complete is committed to undertaking our business operations in a manner that ensures the preservation of all persons health, safety and wellbeing.

Complete recognises that the business has a moral and legal responsibility as well as a responsibility to its customers to provide a safe work environment for all employees, contractors, customers and for the general public.

As an organization, we will operate in line with legislative requirements and will promote a culture amongst all employees and contractors where ongoing consultation and engagement on matters of health and safety in the workplace forms the basis of our path towards a workplace free of incident, injury or illness.

Complete guarantees implementation and ongoing review of the below strategies as the basis of its WHS policy;

- Identity and control risk and hazards associated with our business activities and implement risk management strategies to eliminate the potential for incident or injury using the hierarchy of controls.
- Promote a culture of continual improvement by setting WHS objectives & establishing KPI's in order to achieve them.
- Ensure compliance with WHS legislation, relevant codes of practice and applicable Australian standards during the undertaking of our operations.
- Provide information, instruction, training and supervision to employees, contractors and customers to ensure their safety.
- Provide support and assistance to employees on all matters of health & safety.
- Provide suitable infrastructure and resources for employees and contractors.
- Ensure all Complete owned or leased plant and equipment is safely operated and maintained to the highest standard at all times.
- Provide written procedures and instructions to ensure systematic safe systems of work are carried out by all employees & subcontractors.
- Maintain a work health & safety system in line with the requirements of ISO 45001.

A handwritten signature in black ink, appearing to be 'Chris Mitchell'.

**Director
Chris Mitchell**

A handwritten signature in black ink, appearing to be 'Brenden Lavin'.

**Director
Brenden Lavin**